



Rental Fees

Bayanihan Community Center is a shared space with a multipurpose room, conference room, kitchen and computer lab. It houses two non-profit organizations and a small business: Filipino-American Development Foundation, Veterans Equity Center and Arkipelago Book Store. In order to make the Center accessible to all, we have sliding scale rates for use of the multipurpose room, conference room, kitchen and computer lab. For any questions regarding the rates below please call Jamie Mancini at 415.348.8042.

Rental Fees:

Sliding Scale Rental Fees		Non Profit Under \$500,000 (per hour)	Non Profit Over \$500,000 (per hour)	Private (per hour)
Anihan Room 200 sq ft	10 seat	\$12	\$22	\$52
Barangay Hall 1646 sq ft	150 seat/ 200 stand	\$27	\$52	\$102

Additional Fees that may apply (please read thoroughly):

Sliding Scale Additional Fees that may apply	Non Profit Under \$500,000 (per hour)	Non Profit Over \$500,000 (per hour)	Private (per hour)
Additional fee for using space (before 9am and after 5pm)	\$17	\$17	\$17
Additional fee for hiring BCC staff to set-up and/or break down chairs, tables...	\$20	\$20	\$20
Additional Maintenance fee for groups of 30 or more people	\$30	\$40	\$50
Additional Janitorial fees for large groups with extensive food service	\$250	\$275	\$300

Reservations for Bayanihan Community Center:

1. Please complete:
 - a. **Rental form** at <http://parolsf.wufoo.com/forms/bayanihan-community-center-rental-form/>
 - b. Read, initial, and sign **Space Use Agreement**

c. Fax, email or send to: Bayanihan Community Center, Attn: Jamie Mancini, 1010 Mission Street, San Francisco, CA 94103
telephone: 415.348.8042 fax: 415.974.0349

2. If your requested date is available the completed rental form & signed rental agreement will be needed to confirm your event date. A confirmation and invoice will be sent to you by email. For large events, a deposit might be requested to hold your reservation. **Please make checks payable to the Bayanihan Community Center. The total balance is due by event date.**

3. **Cancellation Policy & Fee:** In case of cancellation please call 415-348-8042, a cancellation fee will apply to events terminated within 48 hours of contracted date equal to the entire deposit.

4. **For additional questions, contact:** Jamie Mancini, email:jamie@bayanihance.org, 415.348.8042